

OUSBY PARISH COUNCIL - MONTHLY EXPENDITURE AGAINST 2017/18 BUDGET

As approved 7 March 2018

Expenditure		(NB: 'Spend' is as issued cheque value excluding VAT)													Balance	
Code	Description	Budget allocation	April spend	May spend	June spend	July spend	Aug spend	Sept spend	Oct spend	Nov spend	Dec spend	Jan spend	Feb spend	Mar spend	Total spend	Balance remaining
		2017/18	(No meeting)			(No meeting)			(No meeting)			(No meeting)			excl. VAT	
M	Meetings (13 meetings @ £22.50)	£298.75	£30.00	£90.00	£0.00	£0.00	£21.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£157.50	£298.75	£0.00
S	Subscriptions (CALC & SLCC)	£233.00	£0.00	£160.14	£0.00	£24.36	£0.00	£0.00	£0.00	£6.88	£0.00	£0.00	£0.00	£0.00	£191.38	£41.62
I	Insurance (£630.44 + £250 c/f for any excess charge)	£880.44	£0.00	£714.62	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£714.62	£165.82
A	Audit	£150.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£150.00
GO	Grass Ousby village green	£498.82	£0.00	£0.00	£0.00	£0.00	£0.00	£249.55	£0.00	£0.00	£0.00	£249.55	£0.00	£0.00	£499.10	-£0.28
GRHC	Grass Ruh Head Close	£327.80	£0.00	£0.00	£0.00	£0.00	£0.00	£163.80	£0.00	£0.00	£0.00	£163.80	£0.00	£0.00	£327.60	£0.20
PI	ROSPA playground inspection	£135.00	£0.00	£0.00	£0.00	£0.00	£0.00	£133.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£133.00	£2.00
CS	Clerk's salary	£2,874.04	£0.00	£225.51	£219.11	£263.20	£220.54	£251.34	£220.54	£251.34	£220.54	£251.34	£220.54	£189.18	£2,533.18	£64.86
CS	Clerk's salary - Locum		£276.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£276.00	
COT	Clerk's overtime	£300.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00
CF	Consultants' fees (£656.46 c/f)	£616.46	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£616.46
AE	Admin expenses (£700 + £300 c/f for new printer)	£993.75	£89.97	£62.65	£0.00	£96.37	£0.00	£125.00	£0.00	£58.74	£0.00	£50.44	£0.00	£37.31	£520.48	£473.27
T	Training (£20 + £160 c/f)	£180.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£180.00
MM	Minor maintenance (£400 + £20 c/f noticeboard + £270 c/f)	£785.00	£0.00	£0.00	£0.00	£0.00	£0.00	£704.98	£0.00	£40.00	£0.00	£24.96	£0.00	£0.00	£769.94	£15.06
EE	Election expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
C	Contingency	£200.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00
CP	Community plan (£409 c/f)	£409.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£409.00
AS	Local Council Award Scheme (£100 c/f)	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00
Service subsidies																
SSF	Fellrunner - request rec'd Sept 2016	£52.50								£52.50						£0.00
Discretionary Grants (£500 + £50 c/f)																
DG	Group name - request rec' date (None approved for payment during 2017/18)	£550.00														£550.00
Total		£9,584.56	£395.97	£1,252.92	£219.11	£383.93	£220.54	£1,648.92	£220.54	£409.46	£220.54	£740.09	£220.54	£383.99	£6,316.55	£3,268.01
	+ VAT		£5.00	£3.38	£0.00	£0.55	£0.00	£142.20	£0.00	£9.70	£0.00	£10.77	£0.00	£5.66	£177.26	
			£400.97	£1,256.30	£219.11	£384.48	£220.54	£1,791.12	£220.54	£419.16	£220.54	£750.86	£220.54	£389.65	£6,493.81	
			Total gross expenditure (incl. VAT)													£6,493.81

Income	Received 16/17	Received 17/18	Not yet received
Electricity NW Wayleave			£7.35
Precept 2017/18 per Eden District Council (£8873 precept + £127 CTRS)		£9,000.00	
CCC Community Fund ref. Ousby play equipment repairs Rec'd March 2017 & ringfenced - moved to MM to cover Playdale costs Sept 2017)	£270.00		
EDC Melmerby swings remaining grant payment		£250.00	
HMRC 2017/18 VAT refund - will be claimed later in the year		411.94	(2016/17 VAT repayment : 2017/18 VAT unclaimed at 7 March 2018)
Total income	£270.00	£9,661.94	£7.35
		£9,939.29	Total income less total gross expenditure
			£3,445.48

Notes

April 2017 M = £30 for 2016/17 Mel'by meetings. CS = RK salary + PAYE for Jan, Feb (£115.20 + £28.80) & salary March 2017 (£132.00). AE = Mileage £20.58 for Feb & March meetings + £9.80 for April meeting, Cumbria CVS 28.00, £24.99 laptop antivirus, £6.60 book of 12 stamps. VAT = £5.00 laptop antivirus

May 2017 M = £90 for 2016/17 Ousby meetings. S = CALC Subscription £160.14. I = £714.62 Zurich insurance 2017/18 (incl premium tax) CS = RK salary £219.11 + PAYE for April £6.40. AE = Mileage £10.78 for May meeting, £3.33 paper, £13.54 ink, £35.00 for ICO. VAT = £3.38 paper & ink

June 2017 No meeting (CS = RK salary £219.11 standing order)

July 2017 S = SLCC £24.36 @14% of total. CS = RK salary £219.11 + £15.40 PAYE for July also £18.80 PAYE for June + £9.89 correction underpayment. AE = £36.90 mileage, £2.75 paper, £6.72 postage & £50 The Memo annual fee (as resolved May 2017 but not in authorised payment schedule). VAT = 0.55 paper

Aug 2017 No meeting (CS = RK salary £220.54 standing order)

Sept 2017 M = £21.25 for 2017 Mel'by meetings (10.00 26.07.2017, £11.25 13.06.2017, £15.00 10.05.2017, Credit for January of £15.00). CS = RK salary for Sept £220.54 + PAYE for August & Sept (£15.40+£15.40). AE = Vision ICT website hosting £125.00. MM = Community Heartbeat Trust managed solutions agreements for 2 x defibs @ £126 each = £252.00, Field View Electrical for installation of 2 defibs @ £112.24 x 2, Playdale for Ousby play equipment repairs £340.74 (using 2016/17 £270 grant). VAT = Vision ICT £25, RoSPA £26.60, Field View Electrical £22.45 & Playdale £68.15.

Oct 2017 No meeting (CS = RK salary £220.54 standing order)

Nov 2017 AE = £49.50 mileage (Sept & Nov meetings & agendas), £5.48 stationery costs, £1.70 VAT, CS = RK salary for November £220.4 + PAYE for Oct & Nov (£15.40 + £15.40), S = RK membership £6.88, MM = Additional installation costs for defibs - £40.00 + £8.00 VAT

Dec 2017 No meeting (CS = RK salary £220.54 standing order)

Jan 2018 AE = £21.60 mileage (Dec & Jan meetings), £50.44 stationery costs, £5.77 VAT, CS = RK salary for January £220.4 + PAYE for Dec & Jan (£15.40 + £15.40), MM = Melmerby Bus Shelter Repair - £424.96 + £5.00 VAT

Feb 2018 No meeting

Mar 2018 AE = £9.00 mileage (March meeting), £26.94 computer costs, £5.39 VAT, £1.37 stationery costs, VAT £0.27. M = £45.00 Melmerby - 06/09/17 & 10.1.18 + £112.50 Ousby - 05/04/17, 05/07/2017, 01/11/2017, 03/12/2017, 07/03/2018

Remaining 2016/17 budget carried forward to 2017/18 (authorised Apr 2017 C/15/04/17)		
Insurance	£250.00	Minor maintenance £20.00
Consultants fee	£656.46	Community plan £409.00
Admin Expenses	£300.00	Local Co'l Award Scheme £100.00
Training	£160.00	Discretionary grants £50.00
NB: 2016/17 payment pending of £20.00 max for moving noticeboard from OVGreen (authorised minute C/15/10/16) covered by MM £20.00 c/f above		

Virements - approved as indicated

06/09/17 - £55 from S to MM - C/65/09/17a

06/09/17 - £270 CCC grant to MM - C/65/09/17b

7/3/18 - £6.25 from AE to M - C/115/03/18 a