

Ousby Parish Council
Minutes of the Parish Council Meeting held 7.30pm,
On Wednesday 7 March 2018 at Ousby Community Centre

Present

| | |
|---------------|------------------|
| Chairman | Cllr N Longworth |
| Vice chairman | A Ivinson |
| Councillors | D Bardsley |
| | S Castle-Clarke |
| | D Kidd |
| | T Dixon |
| | C Jones |
| | G Fletcher |

Also Present

| | |
|-------|--------------------------|
| Clerk | R Kelly |
| | 20 Members of the public |

C/105/03/18 Apologies for Absence

C Driver, R Orchard

C/106/03/18 Declarations of Interest

None

C/107/03/18 Minutes

Following a lengthy debate, the January 2018 minutes were amended to include question 3 outcomes for each ward regarding the footway lighting questionnaire at minute C/93/01/18. A vote was then taken regarding the truth and accuracy of the 10 January 2018 minutes, and the results are as follows:

FOR – SCC/AI/DK/TD/CJ

AGAINST – NL/DB

ABSTAIN – GF

The results of the vote were that the January 2018 minutes with the above amendments to C/93/01/18 were a true and accurate record of the meeting, however as the Chairman did not agree the minutes to be signed:

The chairman of this meeting does not believe that the minutes of the meeting of Ousby Parish Council held on 10 January 2018 in respect of C/93/01/18 were a correct record but his view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings”

C/108/03/18 Public Representations

Public representations were received from:

Residents questioned the reason for the decision made at the January 2018 meeting regarding the agreement to transfer footway lighting assets from EDC to OPC for Melmerby ward only, which disregarded the majority view of the electorate. Residents also voiced confidentiality concerns regarding the collation of the questionnaires from the Melmerby ward, due to this being completed by a parishioner who is not a member of the parish council. A resident highlighted that the verbal comments submitted with the Melmerby footway lighting responses are statistically insignificant to the council's final decision because the questions were not structured to produce quantifiable written opinions. It was also questioned how the additional annual cost of £10 per household quoted by Melmerby ward councillors was calculated for the retention of lights in Melmerby as this does not tally with a figure of

£40,600 for the same 14 street lights received under a Freedom of Information Act request. Residents were concerned that the entire cost burden for the Melmerby lights will fall on village tax payers, many of whom are already struggling to make ends meet. The questionnaire letter for Melmerby residents being different to the Ousby residents was also questioned.

A resident passed information on regarding planning application 18/0052, and that during the recent bad weather the yurts had been badly damaged, and debris had been left over a large area. Concern was raised that the yurt business is not insured.

Andrew Ivinson requested that thanks be noted to all who have gone above and beyond to help in the recent bad weather.

C/109/03/18 Community Governance Review

Lisa Tremble and Vivien Little attended the meeting on behalf of EDC to discuss the CGR. A brief background to the consultation was given, and Lisa advised that Ousby Parish Council had been very well represented, both by the council, councillors and residents. Ousby Parish Council have been entered in to the second phase of the consultation. EDC will be arranging community consultation sessions, outside the PC meetings. The schedule is for the consultation to be completed by September 2018, with changes being effective from May 2019. A question was raised regarding the splitting of parish funds, should the split of the 2 wards into 2 separate parish councils take place, Lisa to research and respond. Lisa and Vivien were thanked for attending.

C/110/03/18 District Councillors Report

Cllr Rob Orchard sent his apologies

C/111/03/18 County Councillors Report

Cllr Claire Driver sent her apologies after the meeting.

C/112/03/18 Diversity Pledge

The proposed Diversity Pledge was discussed, and it was agreed by all to adopt. The Clerk to arrange for this to be added to the Website and for NALC's Diversity Commission to receive a copy.

C/113/03/18 EDC Devolution and Transfer of Assets

Lisa Tremble advised she was one of the main officers involved in the EDC Devolution and Transfer of Assets. Lisa advised that the contract was designed to be a simple document for the transfer of responsibility and funding.

The Clerk advised that CALC submitted the draft contract to NALC for comments, who have responded with comments including that the draft contract was not suitable. CALC have arranged for the contract to be re-drafted by a solicitor, for submission to EDC.

C/114/03/18 Ousby Notice Board

The notice board at Ruh Head Close T-Junction (OPC fixed Asset 007 valued @ £70.00) was demolished in a road traffic accident which occurred 16/17 January 2018. It was agreed that as there are 2 other notice boards in the village, this notice board will not be replaced.

C/115/03/18 Finance

- a) The Council considered and accepted the details of expenditure to date against the annual budget. The Clerk advised that it would be beneficial to pay Ousby Community Centre for the March 2018 meeting, and Melmerby Village Hall for the January 2018 meeting, to ensure all

2017/2018 payments were made prior to the year end. To enable this, £6.25 is required to be vired from AE to M, these suggestions were agreed by all.

b) Payment schedule – the below accounts were approved for payment

| | PAYEE | Description | Budget Code | Net | VAT | Gross |
|--------------|-------------------------|--|--------------------|-----------------|--------------|-------------------------|
| 46* | R Kelly – February | Clerk Salary | CS | 220.54 | 0.00 | 220.54 |
| 47** | R Kelly – March | Clerk Salary | CS | 220.54 | 0.00 | 220.54 |
| 48 | R Kelly | Expenses & Mileage less salary overpayment | AE CS | 37.31 -35.36 | 5.66 0.00 | 42.97 -35.36 7.61 |
| 49 | HMRC - February & March | Clerk Salary PAYE element | CS | 4.00 | 0.00 | 4.00 |
| 50*** | Melmerby Village Hall | Meeting 6/9/17 & 10/1/18 | M | 45.00 | 0.00 | 45.00 |
| 51 | Ousby Community Centre | Meeting 5/4/17 3/12/17 5/7/17 7/3/18 1/11/17 | M | 112.50 | 0.00 | 112.50 |
| Total | | | | 604.53 | 5.66 | 610.19 |

Please note:

*Item 46 (£220.54 clerk's salary) was paid in February 2018 by standing order

**Item 47 (£220.54 clerk's salary) standing order scheduled for 06/03/2018

***Item 50 (£45.00 Meeting hire – Melmerby Village Hall) Includes payment for January 2018 meeting to ensure that all payments are made in the correct financial year.

c) The Chairman was authorised to sign the cashbook reconciled to the bank statement.

d) It was agreed by all to authorise letters cancelling the Clerk's standing order for Salary, and to withdraw the Clerks internet banking access, along with changing the postal address to the Chairman's.

C/116/03/18 Highways Report

There was no update

C/117/03/18 Planning Application

To consider the planning applications received:

| Reference | Location | Description | Comments/Decision |
|------------------|---|---|--|
| 18/0052 | Land to the rear of Elseghyll Cottage, Melmerby | Retrospective application change of use from domestic and plant equipment store and testing of wooden yurts and cultivating of turf | Support |
| 18/0059 | Moor House, Melmerby | Proposed two storey extension | Support |
| 18/0075 | 6 Hillcrest, Ousby | Proposed two storey extension | Support |
| 18/0108 | Moor House, Melmerby | Replacement roof | Support |
| 18/0160 | Inglehurst, Ousby | Extension to existing porch | Unable to comment due to lack of plans/information |

C/118/03/18 Date of the next meeting of the parish council

The next ordinary meeting of Ousby Parish Council will be held on Wednesday 9 May 2018 at Ousby Community Centre at 7.30pm (deadline for agenda items Friday 27 April 2018)

C/119/03/18 Exclusion of the Press and Public

To consider whether to include the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business is transacted.

It was agreed to exclude the Press and Public from the following item by virtue to Paragraph 1 of Schedule 12 A of the Local Government Act 1972 and it contains exempt information relating to an individual employee.

C/120/03/18 Vacancy of Parish Council Clerk

To discuss the vacancy of Parish Council Clerk following the resignation of the clerk, and to decide an appropriate plan of action.

Meeting closed at 20.55

CHAIRMAN - OUSBY PARISH COUNCIL