

Ousby Parish Council
Minutes of the Parish Council Meeting held 7.30pm,
On Wednesday 10 January 2018 at Melmerby Village Hall

Present	Chairman	Cllr N Longworth
	Vice chairman	A Ivinson
	Councillors	D Bardsley
		S Castle-Clarke
		D Kidd
		T Dixon
		C Jones

Also Present	Clerk	R Kelly
		18 Members of the public

C/87/01/18 Apologies for Absence
G Fletcher, C Driver

C/88/01/18 Declarations of Interest
None

C/89/01/18 Minutes

The Chairman was authorised to sign the minutes of the ordinary meeting of the council held on 1 November 2017 as a true and accurate record.

C/90/01/18 Public Representations

Public representations were received from:

2 residents – regarding item – C/101/01/18 no. 17/1087

Residents voiced their joint concern regarding the above planning application, which included:

- The proposed dormer bungalow seems higher than a house
- The design is not in keeping with others in the village
- -The bungalow location will block the view from the new dwellings under construction on the opposite side of the road
- The plans do not show the new dwellings under construction on the opposite side of the road
- Increase in traffic

David Bardsley asked the clerk for an update on the Community Governance Review. The clerk confirmed that the OPC request to be included in the review had been submitted and that there was no update from EDC.

C/91/01/18 District Councillors Report

A minute's silence was held in memory of Cllr Shelia Orchard who passed away 24 November 2017.

C/92/01/18 County Councillors Report

Cllr Claire Driver did not attend the meeting.

C/93/01/18 EDC Devolution and Transfer of Assets

The meeting held by EALC with EDC in December 2017 and various parish councils was discussed. It was noted that EDC are offering to manage the services without the proposed 1.5% management fee they initially requested.

The outcomes of the household questionnaire on EDC's proposed transfer of footway lighting which had been circulated to the 2 wards were confirmed, as follows:

Ousby

The results of the Ousby questionnaire showed a clear majority view not to take over the lights from EDC:

1. How important is village footway lighting to people in your household?

Not at all important	Quite important	Important	Very important
44 (83%)	2 (3.8%)	2 (3.8%)	5 (9.4%)

2. How does your household feel about the proposal to transfer responsibility for the existing footway lighting and its costs to the local community?

Agree	Not agree
7 (13.2%)	46 (86.8%)

3. Would your household miss footway lighting in the village if the service provision was not continued?

Yes	No
8 (15.1%)	45 (84.9%)

The results were considered and it was resolved:

Councillors respect the views of the households in Ousby ward and resolve to advise Eden District Council within the parish council's official reply that the majority of Ousby ward residents do not wish to accept the transfer of responsibility and costs with effect from April 2018 for the 3 footway lights on the approved list of lighting located in Ousby ward.

This was proposed by SCC, Seconded by AI, with 5 for the motion (SCC, AI, DK, DB, CJ) and 2 abstentions (NL & TD).

Melmerby

The results of the Melmerby questionnaire also showed a majority view not to take over the lights from EDC:

1. How important is village footway lighting to people in your household?

Not at all important	Quite important	Important	Very important
40 (52%)	6 (8%)	9 (12%)	22 (28%)

2. How does your household feel about the proposal to transfer responsibility for the existing footway lighting and its costs to the local community?

Agree	Not agree	Other Comment
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14 (28%)	33 (66%)	3 (6%)
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3. Would your household miss footway lighting in the village if the service provision was not continued?

Yes	No
30 (42%)	41(58%)

The results were considered and it was resolved:

That Ousby Parish Council take on the lights in Melmerby offered by Eden District Council to the Parish Council subject to

1. All the lights being upgraded to LED lighting with hinged poles
2. Agreement being sought with EDC to reinstate lights 1, 6, 7 & 8 the same to be subject to the above required specification
3. Payment being made to the Parish Council at the rates and for the period proposed by EDC in relation to all the lights agreed upon'

This was proposed by NL, Seconded by DB, with 3 for (NL, CJ, DB), 3 against the motion (SCC, AI & DK) and 1 abstention (TD). NL exercised his casting vote as chairman to approve the motion.

The Clerk will respond to EDC accordingly for each ward.

It was agreed to publish the questionnaire results in the Memo.

C/94/01/18 Update on the North Pennines AONB bid to the HLF

DB gave a verbal update, informing OPC that the project has passed the first stage of the Heritage Lottery Fund application, on its second attempt. It is now in the development stage and a Development Officer will be employed by AONB to progress the application.

C/95/01/18 Melmerby Hall Woodland Management Plan

The Melmerby Hall Woodland Management Plan was discussed and noted. OPC appreciate being made aware of the plan.

C96/01/18 Data Protection Officer

It was agreed to defer any decisions until March 2018, after CALC's training day.

It was agreed to contact CALC to see if this is something which CCC legal services is able to take on.

C/97/01/18 Defibrillators

NL gave an update on the defibrillators and advised he was willing to do the weekly checks required on the Melmerby defibrillator. An Ousby resident at the meeting volunteered to do the weekly checks on the Ousby defibrillator. The Clerk will advise CHT.

C/98/01/18 Precept

It was agreed that no changes need made to the £9,000 precept for 2018/19 agreed at the November 2017 meeting.

C/99/01/18 Finance

- a) The Council considered and accepted the details of expenditure to date against the annual budget.
- b) Payment schedule – the below accounts were approved for payment

	PAYEE	Description	Budget Code	Net	VAT	Gross
39*	R Kelly – December	Clerks Salary	CS	220.54	0.00	220.54
40**	R Kelly – January	Clerks Salary	CS	220.54	0.00	220.54
41	HMRC – December	PAYE Element of Clerks Salary	CS	15.40	0.00	15.40
42	HMRC – January	PAYE Element of Clerks Salary	CS	15.40	0.00	15.40
43	R Kelly	Admin Expenses & Mileage	AE	50.44	5.77	56.21
44	N Preston	Grass Cutting	GO GRHC	249.55 163.80	0.00 0.00	249.55 163.80
45	D Bardsley	Melmerby Bus Shelter repairs	MM	24.96	5.00	29.96
Total				960.63	10.77	971.40

Please note:

*Item 39 (£220.54 clerk's salary) was paid in December 2017 by standing order

**Item 40 (£220.54 clerk's salary) was paid on 6 January 2018 by standing order

c)The Chairman was authorised to the sign the cashbook reconciled to the bank statement.

C/100/01/18 Highways Report

There was no update

NL requested a grit bin for the bottom of Fell Lane. It was suggested there may be an under-used grit bin elsewhere in Melmerby ward which could be moved to this location. It was agreed to do this and inform the clerk of the previous and new location to update the asset register.

DB noted that Ousby Road just near the bridge in Melmerby is in poor condition with numerous potholes and that the problem has already been reported on the CCC HIMS system.

C/101/01/18 Planning Application

To consider the planning applications received:

Reference	Location	Description	Comments/Decision
17/1087	Ivy House, Ousby	Demolition of existing bungalow and construction of new bungalow	Support – with the observation that the building would be better relocated to the position of the previous dwelling
17/1001	6 Hillcrest, Ousby	Two storey extension	Support

Updates were received regarding the following application:

17/0728 - Croft House, Bradley, Ousby - Demolition of existing lean-to agricultural shed an erection of a single dwelling house – Planning committee December 2017 (withdrawn from November 2017) - Refused

C/102/01/18 Date of the next meeting of the parish council

The next ordinary meeting of Ousby Parish Council will be held on Wednesday 7 March 2018 at Ousby Community Centre at 7.30pm. (any items for the agenda to be received by 25 February 2018)

C/103/01/18 Exclusion of the Press and Public

To consider whether to include the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business is transacted. It was agreed to exclude the Press and Public from the following item by virtue to Paragraph 2 of Schedule 12 A of the Local Government Act 1972 and it contains exempt information which is likely to reveal the identity of an individual.

C104/1/18 Code of Conduct and Data Protection Complaint against Parish Councillors

To receive an update on the position of OPC concerning the Code of Conduct and Data Protection Complaint against Parish Councillors received by the Clerk from a parishioner.

Meeting closed at 20.55

The chairman of this meeting does not believe that the minutes of the meeting of Ousby Parish Council held on 10 January 2018 in respect of C/93/01/18 were a correct record but his view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings”

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CHAIRMAN - OUSBY PARISH COUNCIL