

OUSBY PARISH COUNCIL

Clerk: Mrs R Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB.

Tel 01768 863900 www.ousbyandmelmerby.org.uk

Email: ousbyparish@hotmail.co.uk

28 February 2018

Dear Councillor

Notice is hereby given and you are summoned to attend the Meeting of Ousby Parish Council to be held on Wednesday 7 March at 7.30pm at Ousby Community Centre. Members of the public and press are invited to attend.

Yours sincerely

R Kelly

Mrs Rachael Kelly
Ousby Parish Clerk

Agenda

1. Apologies for Absence

To receive apologies from those councillors unable to attend.

2. Declarations of Interest

To receive declarations of the existence and nature of any private interest, both disclosable and pecuniary and any other registrable interests, in any matter to be considered or being considered.

3. Minutes

To authorise the Chairman to sign the minutes of the ordinary meeting of the council held on 1 November 2017 as a true and accurate record (attached).

4. Public Representations

To receive items and comments from members of the public.

Please note that this is the only opportunity for the public to speak, decisions cannot be made on any item brought to the attention of OPC during this time, items may be placed on a future agenda for discussion.

5. Community Governance Review

To receive an update from officers of Eden District Council (in attendance)

6. District Councillor

To receive a report from the District Councillor

7. County Councillors Report

To receive a report from the County Councillor

8. Diversity Pledge

To consider adopting the suggested Diversity Pledge

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9. EDC – Devolution and Transfer of Assets

To discuss an update from CALC on the suitability of the EDC asset transfer contract.

10. Ousby Notice Board

To discuss the possibility of replacing the Ousby Village Noticeboard Ruh Head Close T-Junction (OPC fixed asset 007 valued at £70.00) after it was demolished in a road traffic accident that occurred 16/17 January 2018.

11. Finance

a) The Council to consider details of expenditure to date against the annual budget

b) Payment schedule – to approve the below accounts

	PAYEE	Description	Budget Code	Net	VAT	Gross
46*	R Kelly – February	Clerk Salary	CS	220.54	0.00	220.54
47**	R Kelly – March	Clerk Salary	CS	220.54	0.00	220.54
48	R Kelly	Expenses &	AE	37.31	5.66	42.97
		Mileage less salary overpayment	CS	-35.36	0.00	-35.36
						7.61
49	HMRC - February & March	Clerk Salary PAYE element	CS	4.00	0.00	4.00
50***	Melmerby Village Hall	Meeting	M	45.00	0.00	45.00
51	Ousby Community Centre	Meeting	M	105.00	0.00	105.00
Total				597.03	5.66	602.69

Please note:

*Item 46 (£220.54 clerk's salary) was paid in February 2018 by standing order

**Item 47 (£220.54 clerk's salary) standing order scheduled for 06/03/2018

***Item 50 (£45.00 Meeting hire – Melmerby Village Hall) Includes payment for January 2018 meeting to ensure that all payments are made in the correct financial year.

c) To authorise the signing of the cashbook reconciled to the bank statement.

d) To authorise letters cancelling the Clerk's standing order for Salary, and to withdraw the Clerks internet banking access

12. Highways Report

To consider any highway matters.

13. Planning Application

To consider the planning applications received:

Reference	Location	Description
18/0052	Land to the rear of Elseghyll Cottage, Melmerby	Retrospective application change of use from domestic and plant equipment store and testing of wooden yurts and cultivating of turf
18/0059	Moor House, Melmerby	Proposed two storey extension
18/0075	6 Hillcrest, Ousby	Proposed two storey extension
18/0108	Moor House, Melmerby	Replacement roof
18/0160	Inglehurst, Ousby	Extension to existing porch

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14. Date of the next meeting of the parish council

The next ordinary meeting of Ousby Parish Council will be held on Wednesday 9 May 2018 at Ousby Community Centre at 7.30pm (deadline for agenda items Friday 27 April 2018)

15. Exclusion of the Press and Public

To consider whether to include the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business is transacted.

16. Vacancy of Parish Council Clerk

To discuss the vacancy of Parish Council Clerk following the resignation of the clerk, and to decide an appropriate plan of action.

For the attention of all members of the council:

Chairman: Cllr N Longworth
Vice-Chairman: Cllr A Ivinson
Councillors: Cllr D Bardsley
Cllr S Castle-Clarke
Cllr T Dixon
Cllr G Fletcher
Cllr C Jones
Cllr D Kidd