

OUSBY PARISH COUNCIL

Clerk: Mrs R Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB.

Tel 01768 863900 www.ousbyandmelmerby.org.uk

Email: ousbyparish@hotmail.co.uk

1 January 2018

Dear Councillor

Notice is hereby given and you are summoned to attend the Parish Council Meeting Ousby Parish Council to be held on Wednesday 10 January at 7.30pm at Melmerby Village Hall. Members of the public and press are invited to attend.

Yours sincerely

R Kelly

Mrs Rachael Kelly
Ousby Parish Clerk

Agenda

1. Apologies for Absence

To receive apologies from those councillors unable to attend.

2. Declarations of Interest

To receive declarations of the existence and nature of any private interest, both disclosable and pecuniary and any other registrable interests, in any matter to be considered or being considered.

3. Minutes

To authorise the Chairman to sign the minutes of the ordinary meeting of the council held on 1 November 2017 as a true and accurate record (attached).

4. Public Representations

To receive items and comments from members of the public.

Please note that this is the only opportunity for the public to speak, decisions cannot be made on any item brought to the attention of OPC during this time, items may be placed on a future agenda for discussion.

5. District Councillor

Position vacant

6. County Councillors Report

To receive a report from the County Councillor

7. EDC – Devolution and Transfer of Assets

To discuss the results from the consultation with the parishioners from the 2 wards.

To discuss the meeting with EDC/CALC

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8. Update on the North Pennines AONB bid to the HLF

To receive a verbal update from Cllr David Bardsley on the update on the North Pennines AONB bid to the HLF

9. Melmerby Hall Woodlands Management Plan

To consider any comment regarding the Melmerby Hall Woodlands Management Plan

10. Data Protection Officer

To note the comments from NALC regarding the position of Data Protection Officer.

11. Defibrilators

To receive a verbal update from Cllr Nigel Longworth

12. Precept

To confirm the precept for YE 31.03.2019 agreed at the November 2017 meeting.

13. Finance

a) The Council to consider details of expenditure to date against the annual budget

b) Payment schedule – to approve the below accounts

	PAYEE	Description	Budget Code	Net	VAT	Gross
39*	R Kelly - December	Clerks Salary	CS	220.54	0.00	220.54
40**	R Kelly - January	Clerks Salary	CS	220.54	0.00	220.54
41	HMRC - December	PAYE Element of Clerks Salary	CS	15.40	0.00	15.40
42	HMRC - January	PAYE Element of Clerks Salary	CS	15.40	0.00	15.40
43	R Kelly	Admin Expenses & Mileage	AE	50.44	5.77	56.21
44	N Preston	Grass Cutting	GO GRHC	249.55 163.80	0.00 0.00	249.55 163.80
45	D Bardsley	Melmerby Bus Shelter repairs	MM	24.96	5.00	29.96
Total				960.63	10.77	971.40

Please note:

*Item 39 (£220.54 clerk's salary) was paid in December 2017 by standing order

**Item 40 (£220.54 clerk's salary) standing order scheduled for 06/01/2018

c) To authorise the signing of the cashbook reconciled to the bank statement.

14. Highways Report

To consider any highway matters.

15. Planning Application

To consider the planning applications received:

Reference	Location	Description
17/1087	Ivy House, Ousby	Demolition of existing bungalow and construction of new bungalow

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17/1001	6 Hillcrest, Ousy	Two storey extension
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To receive updates:

- 17/0728 - Croft House, Bradley, Ousby - Demolition of existing lean-to agricultural shed and erection of a single dwellinghouse – Planning committee December 2017 (withdraw from November 2017) - Refused

16. Date of the next meeting of the parish council

The next ordinary meeting of Ousby Parish Council will be held on Wednesday 7 March 2018 at Ousby Community Centre at 7.30pm. (any items for the agenda to be received by 25 February 2018)

17. Exclusion of the Press and Public

To consider whether to include the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business is transacted.

18. Code of Conduct and Data Protection Complaint against Parish Councillors

To receive an update on the position of OPC concerning the Code of Conduct and Data Protection Complaint against Parish Councillors received by the Clerk from a parishioner.

For the attention of all members of the council:

Chairman: Cllr N Longworth
Vice-Chairman: Cllr A Ivinson
Councillors: Cllr D Bardsley
Cllr S Castle-Clarke
Cllr T Dixon
Cllr G Fletcher
Cllr C Jones
Cllr D Kidd